# 2017 - 2018 WORK YEAR CALENDAR

Work Year: 200 **Payment Year** 

### **DISPATCHER TRANSPORTATION**

# = September 30th - August 31st

Dates of Work Year

Days

17

21

Paid Holidays

8/9/2017 6/6/2018

Pay Day = Last week day each month Sick Days

Paid Non-Duty Days

=

2

see notes below

Non-Paid Non-Duty Days

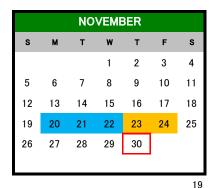
Personal Days

10

	AUGUST									
s	М	Т	w	т	F	S				
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13	14	15	16	17	18	19				
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DECEMBER									
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31									
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JANUARY								
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14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	31					
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FEBRUARY										
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11	12	13	14	15	16	17				
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MARCH									
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25	26	27	28	29	30	31			
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17

APRIL								
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29	30							

			MAY			
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20	21	22	23	24	25	26
27	28	29	30	31		

JUNE									
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17	18	19	20	21	22	23			
24	25	26	27	28	29	30			

JULY									
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15	16	17	18	19	20	21			
22	23	24	25	26	27	28			
29	30	31							
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23

200-Day Dispatcher Transportation Page 1 of 2

#### **Reporting Period for Absences**

Absences are reported from the 15th of the previous month to the 14th of the current month

# **Sick Leave**

You accrue one sick day per month on the last day of each month for 10 months (Sep-Jun)

Sick leave hours can be used in 1/2 hour increments

Sick leave is not paid out at time of separation

Sick leave balances carry over from year-to-year and there is no maximum balance

# **Personal Leave**

You earn 1 personal leave day in September for 1st semester and 1 personal leave day in January for 2nd semester

Unused hours roll into sick leave hours at the completion of your scheduled work year.

Personal leave balances are not paid out at time of separation

200-Day Dispatcher Transportation Page 2 of 2